



**Photographic Reproduction & Use Agreement**

Date \_\_\_\_\_  
 Staff \_\_\_\_\_  
 Paid \_\_\_\_\_

Name \_\_\_\_\_

Organization \_\_\_\_\_

Address \_\_\_\_\_

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Phone \_\_\_\_\_ E-mail \_\_\_\_\_

**Purpose of image reproduction:** Personal Use \_\_\_\_\_ For-Profit Use (see explanation below) \_\_\_\_\_

**Distribution Options:**

Send via e-mail (provided above) \_\_\_\_\_

Download to researcher's personal flash drive \_\_\_\_\_

Download to DVD/CD (either personal disk or provided by museum) \_\_\_\_\_

**Reproduction Fees:**

Digital fee is \$1.00 per image. A \$5.00 fee is charged for a DVD/CD. Digital type is 300 ppi; 8-bit grey scale; JPEG; cropped. For specifications different than this type, add \$5.00 per image.

**For-Profit Use Policy & Fees:**

Fees are charged for a one-time use of an image from the Sioux City Public Museum for these purposes: exhibit; book; journal; advertising; and media production. Use "**Courtesy of the Sioux City Public Museum**" next to each image. Use fees are: \$10.00 for local for-profit businesses; \$20.00 for non-local for-profit businesses. No Use Fee charges to non-profit organizations. Fees required before or at time of reproduction.

*I agree to the distribution option checked; the reproduction fees; and the for-profit use policy & fees (if applicable) of the Sioux City Public Museum.*

Signature \_\_\_\_\_ Date \_\_\_\_\_

Image Description or Location Number	Total fees*
_____	_____
_____	_____
_____	_____
_____	_____

(For more, write on back or attach a separate list) Sub-Total \_\_\_\_\_

For Shipping and Handling via USPS, add \$3.00 \_\_\_\_\_

**Total Charges** \_\_\_\_\_

\*Total Fees is Reproduction Fees + Special digital specifications + Use Fees (if applicable)